



BELKNAP COUNTY COMMISSIONERS
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Vice-Chairman
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Commission Meeting Minutes October 4, 2018

In Attendance: Commissioners Glen Waring and Hunter Taylor and County Administrator Debra Shackett.

Minutes: M/Taylor to approve the minutes, S/Waring. Unanimous. **Motion passed.**

Calendar: Commissioner Waring requested the meeting on the 18th be moved as he will be out of state.

Previously Signed Documents: M/Taylor to ratify the previously signed documents, S/Waring. Unanimous. **Motion passed.**

Previously Signed Documents

<u>Document Date</u>	<u>Document</u>
9/19/2018	Payroll & A/P Manifest
9/27/2018	Payroll & A/P Manifest
9/27/2018	Mainstay invoice

CDBG Public Hearing: Commissioner Waring opened the Public hearing at 5:18pm.

Donna Lane read the following:

Community Development Block Grant funds are available to municipalities through the NH Community Development Finance Authority. Up to \$500,000 annually is available for economic development projects, up to \$500,000 for public facility and housing projects, up to \$500,000 for emergency activities, and up to \$12,000 is available per feasibility study grant. All CDBG projects must directly benefit low and moderate income persons. The purpose of the hearing is to update the public on, and take public comment, on the progress of the following CDBG project: The County was awarded a \$455,000 CDBG, \$25,000 was retained for administrative costs, the remainder, \$430,000 was subgranted to Granite State's Children's Alliance towards the rehabilitation of 95 Water Street in Laconia into a Child Advocacy Center, the Greater Lakes Child Advocacy Center. The majority of the GSCA clients are of low or moderate income.

Update on Greater Lakes Child Advocacy Center Project

With funding from CDBG, CDFA, the New Hampshire Charitable Foundation and NH Attorney General (from Federal Victims of Crimes Act), the \$850,000 Model Child Advocacy Center project is expected to be completed by the end of October 2018. The full project components include:

- Acquisition of 95 Water Street, a 4000 sq ft building in Laconia. Prior to this project, the Greater Lakes Child Advocacy Center leased this building from Granite United Way. Acquisition closed in February 2018, cost \$150,000
- Renovation of 95 Water St. Improvements include:
 1. Making the entire facility ADA compatible including ramped entrance, elevator, and bathrooms.
 2. Creation of medical examination room, counseling room and training center for the Sexual Assault Nurse Examination organization. What this means is that, in addition to the CAC where Forensic Interviews occur, all healing services will be under one child and family friendly, highly confidential roof.
 3. New HVAC system
 4. New security systems

The architect for the project is Banwell Architects of Lebanon NH and the contractor is Ingram Construction of Swanzey. The project is being completed on time and on budget.

Due to the generosity of the funders, 95 Water St will be acquired and renovated with no debt making occupancy expenses as low as possible making as much funds available to serve abused children and their families.

Joy Barrett was present to speak about the services that will be offered and the amount of grant expended.

Commissioner Waring asked for public comment. There was none.

At 5:23pm Commissioner Waring closed the CDBG public hearing.

Award bid-repairs to Better Way: Facilities Manager Dustin Muzzey recommended the bid to repair Better Way be awarded to Advanced Excavating & Paving. M/Taylor proposal of Facilities Manger be accepted, S/Waring. Unanimous. **Motion Passed.**

Accept donation-Nursing Home: County Administrator Shackett requested the acceptance of the donation. M/Taylor to accept the donation, S/Waring. Unanimous. **Motion passed.**

Accounts Receivable write off policy: County Administrator Shackett presented the new write off policy. Commissioner Waring asked how many accounts are less than \$10. County Administrator stated that most of them are very small amounts. Commissioner Waring would prefer to wait until all three Commissioners are present to vote on the policy.

Other: Commissioner Taylor reviewed a report for Alternative Solutions.

Public Comment: Mike Sylvia, Belmont said it would be helpful for Delegation members and the public to have the data behind the numbers for the success stories from the other Counties. Commissioner Taylor stated he has asked for it and expected to have it for the next meeting.

Adjourn: M/Taylor to adjourn at 5:39 pm, S/Waring.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jamie Ellsworth', written in a cursive style.

Jamie Ellsworth
Administrative Assistant

